

**ENVIRONMENTAL OPERATORS CERTIFICATION PROGRAM  
ANNUAL GENERAL MEETING  
MINUTES**

**AUGUST 13, 2010  
OKANAGAN GRAND RESORT, KELOWNA**

**Board Members Present:** Mike Gosselin – President  
Pat Miller – Treasurer  
Shawn Sanders - Director  
Bill Hyslop – Executive Director

1. The meeting was called to order at 4:07 PM **Action**
  
2. Adoption of the agenda for the 2010 Annual General Meeting  
**Moved:** Miller/Lange that the agenda for the 2010 AGM be adopted with the date being corrected **Carried**
  
3. Adoption of the minutes of the 2009 Annual General Meeting  
**Moved:** Craig/Miller that the minutes of the 2009 AGM be adopted as presented. **Carried**
  
4. President's Report

The President reported that 2009/2010 has seen many changes for the EOCP. There have been website upgrades, including many of our forms being made available online.

EOCP will create a predetermined exam schedule for the year that will be available to view online in January 2011.

We are now using new Canadian Standardized exams. These exams were first used at UBC in May 2010.

The Training Registry is growing with many new instructors and courses being added. EOCP has been working closely with trainers and the MoHLS.

EOCP will be making use of electronic mail by sending out mass emails for items such as dues renewals. Operators have the option to opt out of receiving these mass emails if they prefer to receive hard copies in the mail.

The EOCP has reduced the number of Board meetings annually in an attempt to cut costs. There will be more phone and email votes.

5. Treasurer's Report (given by Pat Miller, Treasurer)

Financial Record as of December 31, 2009

TD Operating Account	\$416,696
Receivables & Prepaid Expenses	\$ 8,755
Canaccord Capital Account	<u>\$ 9,650</u>
Total Assets	\$435,101

	<u>2008</u>	<u>2009</u>
Total Income (including govt grants)	\$379,037	\$615,614
Total Expenses	<u>\$473,935</u>	<u>\$502,095</u>
Surplus/(Deficit)	(\$94,898)	\$113,519

The Treasurer explained that EOCP has received government grants to work on new programs such as developing the Training Registry, and these do not necessarily fall into the same fiscal year in which they are expensed.

**Moved:** McLusky/Miller that the Treasurer's Report be accepted as circulated.

**Carried**

6. Election Results for the Board of Directors.

Bob Smith – Employer Representative and Steve Benoit – Education Representative will continue in their respective positions by acclimation. The three available Operator positions were filled by Darryl Bjorgaard, Pat Miller, and Chris Brown.

7. Vic Terry Award Recipient

Mike Firlotte from the City of Kamloops is the recipient of the 2010 Vic Terry Award.

8. Training Registry Project

The President advised that development of this project is being funded by the MoHLS. The EOCP has put on several "road shows" to showcase the new project. One of the keys to the success & credibility of this program is that Subject Matter Experts, (SME's), (industry experts) volunteer their time to review, and assess new courses and instructors coming into the Training Registry.

9. New Business

Exam formula sheets – the new exam booklets include formula sheets in the front that will be also be posted on the EOCP website along with the existing formula sheets ASAP.

Query from an Operator. Why did developing the Canadian National Exams fail?

Answer: The proposed approach became subverted to not include the ABC databank of questions that all Canadian jurisdictions wanted it to be based on.

Streamline reciprocity process. There will be implications of the national Agreement on Internal Trade (AIT) that will affect transferring certification to BC or from BC to other provinces.

Query from an Operator. Why do we need CEU's if there are no changes?

Answer: An Operator must continue to grow in related knowledge. There is a Continuing Education Requirement in virtually every certifying jurisdiction in North America.

Query from an Operator. Does EOCP evaluate training?

Answer: Yes. This is done through the Training Registry. The Training Co-ordinator promised to put forward more information on this on the website.

10. Adjournment

The meeting was adjourned at 4:58 PM.

Certified Correct

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Mike Gosselin, President